

## March 9<sup>th</sup>, 2016 Board Minutes

Meeting called to order at 4:15pm.

Roll Call: **Present:** Elizabeth Sarff, Crystal Littlewolf, and Peggie Chisholm

Ex-Officio members: Crystell Tibbetts and Terri Anderson

Absent: Mackenzie Wark and Elizabeth LeNoir

Visitors: No visitors

No Conflict of Interest

Motion by Littlewolf, second by Chisholm to approve the agenda. All in favor. Motion carried.

No Public Comment

Motion by Chisholm, second by Sarff to approve the February 10<sup>th</sup>, 2016 Board Minutes. All in favor. Motion carried.

Motion by Littlewolf, second by Sarff to approve the monthly bills for payment. Check numbers 6601-6634. All in favor. Motion carried.

Recognitions: NCCS received the MDE FY15 Finance Award!

**Financial Report:** Board reviewed the monthly updated cash flow report thoroughly. Board reviewed the monthly bills thoroughly. Board reviewed the YTD FY16 budget.

**Committee Report:** Finance committee met (see minutes). Parent Advisory Committee met (see minutes).

**Admin Report:** *Recognitions:* Crystell for her excellent business office work. We won the MDE School Finance Award, again! *Attendance Award:* Class attendance award went to 3<sup>rd</sup> and 5<sup>th</sup> grade since our last board meeting. *Staff Development:* We will have MCA testing training next Friday. For 4 weeks I focused my weekly observations on math process standards and shared percentage of occurrence during a PLC. *Student Activities:* 5<sup>th</sup> grade went to the Indigenous Foods Conference at Maplelag last Friday. Students are going to Rob Tibbetts' sugar bush this week. Climb Theater was here the last week of February to work with all of our classes on empathy. Students continue to have basketball after school and lacrosse in Bemidji. Students love their music lesson with Brenda Tilton. We celebrated Dr. Seuss' birthday with a week of dress up themes based on his books and buddy reading at the end of the week. We had Star Lab and the Scholastic Bookfair the second week of February.

*Family Connections:* We had 74% conference attendance in April compared to 83% this fall (November). Our February 26 Family Fun was a performance with Climb Theater and our 5<sup>th</sup> and 6<sup>th</sup> graders. *Parent Advisory:* 8 parents, 3 staff members and 2 board members attended our Parent Advisory meeting on February 26. We shared survey responses from our December meeting (see attached) and had them complete another survey and share their comments. *Upcoming Dates:* March 18 Family Fun at 10:30 **and** March 25 and 28 Spring Break.

**Academic Progress Report:** Terri reviewed with the Board the Fall and Winter FAST data for math and reading. She informed the Board of the many uses of this data such as student and teacher performance.

**Enrollment Report:** 113 students

**Attendance Report:** Month of February 2016- 91.16% Day one through End of February 2016-92.86%

**Board Development:** The Board discussed having a Board retreat sometime in June 2016 to implement school goals, board development, and strategic planning. The Board was also invited to a Title 7/JOM parent committee meeting training in Mahanomen.

**Policy Review:** The Board received the Equal Education Opportunity Policy 102-1 for review. Changes or edits will be discussed at the April 2016 meeting.

Old Business:

- A. Resolution Authorizing Participation in the MSDLAFP.

Motion by Chisholm, second by Sarff to approve the resolution authorizing participation in the MSDLAFP. All in favor. Motion carried.

New Business:

- A. Board Self Evaluation Results:

Motion by Littlewolf, second by Chisholm to approve the closing of the Board meeting to discuss the board self evaluation results. All in favor. Motion carried.

The Board discussed the results of their self evaluations. Discussion was audio recorded and results will be filed in the Business Office.

The Board also discussed planning a planning retreat in June 2016. Self evaluation results and ideas will be discussed further at the retreat.

Motion by Littlewolf, second by Sarff to reconvene the meeting. All in favor. Motion carried.

- B. Director Evaluation Packet:

The Board received the Director Evaluation packet. The forms will be submitted to the Board Chair to compile before April 1<sup>st</sup>, 2016. Results will be compiled for the April 2016 meeting.

Motion by Chisholm, second by Sarff to approve the closing of the Board meeting to discuss the 2015-2016 Director Goals/Progress report. All in favor. Motion carried.

Terri discussed with the Board her 2015-2016 Director goals and progresses. This goals and progress report is based on the on the 2014-2015 Director evaluation results and may be used to complete the 2015-2016 Director evaluation packets.

Motion by Sarff, second by Littlewolf to reconvene the meeting. All in favor. Motion carried.

- C. Establish 2015-2016 Board Election Committee:

A board election committee was established. Members include Mackenzie Wark and Crystell Tibbetts.

Motion by Littlewolf, second by Chisholm to approve the established board election committee. All in favor. Motion carried.

D. Authorize Director Terri Anderson for Banking Needs:

Motion by Littlewolf, second by Sarff to approve authorizing Terri Anderson, NCCS Director, to conduct banking needs at Midwest Bank in Waubun and MSDLAFP on behalf of the NCCS Board of Directors. All in favor. Motion carried.

E. Staffing:

Motion by Littlewolf, second by Chisholm to approve the hiring of Gabriel Hooker as paraprofessional. All in favor. Motion carried.

Motion by Littlewolf, second by Chisholm to approve the resignation of Amy Bigbear as Food service staff. All in favor. Motion carried.

Motion by Chisholm, second by Littlewolf to approve the hiring of Carla Tibbetts as Food service staff. All in favor. Motion carried.

F. Make Up/Snow Day:

Motion by Chisholm, second by Littlewolf to approve not making up the Feb 8<sup>th</sup> snow day and to add June 1<sup>st</sup>, 2016 as an additional staff day. All in favor. Motion carried.

G. 2015-2016 Parent Committee Resolution and Roster:

Motion by Littlewolf, second by Sarff to approve the 2015-2016 parent committee resolution and roster. All in favor. Motion carried.

Motion by Littlewolf, second by Chisholm to adjourn. All in favor. Motion carried.

Meeting adjourned at 6:14pm.